

SCHEDULE CHANGES AND COUNSELING INFORMATION

COUNSELOR ASSIGNMENTS:

Ms. Lori Johnston

Last names beginning with A-F

Ms. Michelle Harper

Last names beginning with G-O

Ms. Elle Bodnar

Last names beginning with P-Z

RED SCHEDULE CHANGES: *(These schedules indicate a significant schedule conflict that must be corrected)*

Any student who receives a RED schedule at registration must report to the Guidance Office for a schedule change during their assigned registration time or on the mornings of Friday, August 25th or Monday, August 28th.

12 TH Grade	Wednesday, August 23 rd	8:00 a.m. – 10:00 a.m.
11 th Grade	Wednesday, August 23 rd	1:00 p.m. – 3:00 p.m.
10 th Grade	Thursday, August 24 th	8:00 a.m. – 10:00 a.m.
10 th - 12 th Grade	Thursday, August 24 th	1:00 p.m. – 3:00 p.m.
9 th Grade	Friday, August 25 th	9:00 a.m. – 12:00 p.m.
Make-up Registration	Monday, August 28 th	8:00 a.m. – 10:00 a.m.

The master schedule is created to meet the academic needs of the entire student body and offers each of you the opportunity to satisfy all graduation requirements. With this framework, we make every effort to give you the courses you requested in March of 2017. **If you have a complete schedule which includes six courses although not necessarily the teachers or hours you would prefer, we consider this to be your FINAL schedule.** Any further adjustments to the schedule, particularly for teacher requests and/or lunch hour preferences, cause imbalances to the master schedule and teacher assignments. **For this reason, requests for teacher changes or lunch hour changes cannot be accommodated.**

If your schedule reflects one of the conflicts described below, please meet with your counselor during your assigned red schedule change period.

1. You are enrolled in fewer than 6 classes, i.e. you are missing a course.
2. You are enrolled in two classes the same hour of the day.
3. You are enrolled in a course level for which you should not be placed, i.e. in Geometry but you previously took and completed that course.
4. You have more than 6.00 credit hours
5. You do not have a lunch period

Requests for schedule changes that involve a change in teacher or change in lunch hours will NOT be considered because they do not address an inherent conflict in your schedule.

COLLEGE APPLICATION PROCESSING FEE FORM (Seniors Only):

In order to cover our expenses of copying, coordinating, and mailing hundreds of letters of recommendations, college applications, and transcripts, we require each senior to pay a \$10.00 college application processing fee. This fee will cover all transcript requests. This fee will be collected at senior registration the morning of August 23rd. **Transcripts will not be processed until the fee is paid.**