

**EAST GRAND RAPIDS HIGH SCHOOL**  
ADMINISTRATIVE OFFICE

**Craig T. Weigel**  
*Principal*  
**Steven J. Wojciechowski**  
*Assistant Principal*

**MEMORANDUM**

Phone: (616) 235-7555 Fax: (616) 235-8853

DATE: August 2017  
TO: EGRHS Students and their Parents/Guardians  
FROM: Craig Weigel, Principal  
RE: Student Technology Policies

Students attending East Grand Rapids High School and their parents/guardians are encouraged to read and discuss the enclosed **Technology Policies 8320, 8320-R and 4510 found in the Code of Conduct section of the East Grand Rapids High School Student Handbook on pages 24-28.** Highlights of the guidelines are listed below.

**Students are expected to:**

1. Adhere to the Student Electronic Device Policy #8320 & Computer Use Policy #4510
2. Arrive to school with their electronic device (voluntary 1:1 initiative) fully charged ready to use
3. Log on to the district network while they are on campus
4. Follow copyright & fair use laws
5. Access/explore academic on-line locations as directed by the instructor
6. Keep electronic devices secured in lockers when not being used
7. Identify/ label their electronic devices
8. Have their cell phones off and stored while in the classroom
9. Be responsible for accessing teachers' calendars, web pages, and learning management systems
10. Represent themselves truthfully, honestly, and accurately when submitting online work or posting content online

Students of East Grand Rapids High School are expected to understand and observe all of the rules of conduct of the school and the district. Students who operate outside of their legal rights and responsibilities or who violate Board of Education policy and/or school rules will be subject to disciplinary action under the Procedures for Discipline as outlined in Board Policy #8383.

The undersigned acknowledge that they have read and understand Technology Policies 8320, 8320-R and 4510. The undersigned agree to abide by the rules, policies, and procedures set forth in the Technology Policies 8320, 8320-R and 4510.

***Failure to sign and/or return this form does not preclude a student from being subject to the policies, procedures, and rules set forth in the Student Technology Policies.***

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name (Please Print)

\_\_\_\_\_  
Grade

***This form must be returned at registration.***